

## **GENERAL PURPOSES COMMITTEE**

**10 JUNE 2021**

### **TRAINING FOR MEMBERS**

#### **1.0 Purpose of Report**

- 1.1 To update the Committee on the relevant training Members are required to undertake prior to participating in Hearings and to establish an online resource pack for Members.

#### **2.0 Background**

- 2.1 All Members of General Purposes Committee and Licensing Committee are required to complete relevant training prior to sitting on Hearings dealing with taxi or licensing issues. The new national standards on taxi licensing also requires update training to be provided as and when there are changes to the taxi licensing regime.
- 2.2 The training for Members is usually delivered in by Officers to all new Members of the committees and is a joint session covering both areas of work. The training session usually last around 2 hours.
- 2.3 Over recent years this has been supplemented by bespoke Licensing Act 2003 training delivered on a county wide basis by the Nottinghamshire Authorities Licensing Group. This training was not delivered in 2020 due to the pandemic. Discussions are taking place as to whether it can take place in the autumn of 2021.
- 2.4 As Members will be aware the Council's Taxi Licensing Policy has recently been updated so it is essential that Members are fully conversant with policy and the options open to them when they are sitting on a taxi licensing panel.
- 2.5 In order to provide Members with written support and guidance a Members' Resource Pack, provided online, is considered appropriate. It is intended that this will include a range of documents providing advice and guidance on issues dealt with by both the Licensing and General Purposes Committees.
- 2.6 The Resource Pack should prove a valuable tool to enable Members to access information. However, Officers from the Licensing section are available to provide additional one to one training and guidance should any Members require this.

#### **3.0 Proposals**

- 3.1 It is proposed that following the Council's AGM, training is provided for all Members of the General Purposes Committee and Licensing Committee.
- 3.2 It is further proposed that when time allows on the agenda for each committee, it should include update training to be delivered at the committee as 'bite size training sessions covering a relevant and timely area of work.

3.3 The resource pack for Members will be developed and it is proposed that this will be made available for Members within 3 months.

#### **4.0 Equalities Implications**

4.1 There are equalities implications arising from this report.

#### **5.0 Financial Implications**

5.1 None from this report

#### **6.0 Digital Implications**

6.1 There are no digital implications arising from this report.

#### **7.0 RECOMMENDATION**

**Members are asked to agree the training initiatives as proposed.**

#### Reason for Decision

To ensure all Members are fully trained and able to sit on Hearings.

#### Background Papers

Nil

For further information please contact Alan Batty on extension 5467.

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